

To : Ms Pat Chan
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Date : _____

Conference

Brian 2017 (January 6-7)
Division of Neurosurgery
Department of Surgery
The Chinese University of Hong Kong

From : _____
 Your Name 姓名 : _____
 E-mail 電郵地址 : _____
 Fax Number 傳真號碼 : _____ Telephone Number 電話號碼 : _____

Surname 姓 _____ **First Name 名** _____
 1) Mr先生 / Mrs女士 / Miss小姐 : _____
 2) Mr先生 / Mrs女士 / Miss小姐 : _____

Arrival Date 入住日期 : January _____, 2017 Flight 航班: _____ Time 時間 : _____
 Departure Date 退房日期 : January _____, 2017 Flight 航班 : _____ Time 時間 : _____

Transportation 交通 : Free round trip Airport Shuttle Bus (maximum for two persons) : () arrival () departure
 (based on hotel fixed schedule with limited seats. Prior reservation is must)
 免費享用酒店穿梭巴士來往機場及酒店乙程(最多兩位), 必需預先預訂, 先到先得
 Limousine (豪華轎車) at HK\$850 () per way
 *Please note that the above shuttle bus and limousine charges are subjected to change without prior notice
 以上穿梭巴士及豪華轎車服務如有更改, 將不作另行通知

Room Types 房間種類

Superior Room - City View (標準客房)	HK\$600	()
Deluxe Room - Mountain View (豪華客房)	HK\$700	()
Prime Deluxe Room - River View (特選豪華客房)	HK\$800	()
Triple Bed Room (三人客房) (fixed bed or Twin Room + Sofa Bed or 1 extra bed)	HK\$800	() ()
Quadruple Room (四人客房) (fixed Bed or 2 double beds)	HK\$950	() ()

- Free in-room internet access for 4 IP address, free use of Fitness Center, Sauna and daily 1 bottle of distilled water per person
 免費享用房內無線高速上網服務 (只限4名用戶登記), 酒店三樓之健身室及每人每日蒸餾水乙瓶

Buffet Breakfast 自助早餐 HK\$90 () per person 1 位
 Extra Bed HK\$150 () per night

Executive Club 行政樓層

Superior Room (標準客房)	HK\$900	Single 單人 ()	HK\$1,050	Double 雙人 ()
Deluxe Room (豪華客房)	HK\$1,000	Single 單人 ()	HK\$1,150	Double 雙人 ()
River View Room (河景)	HK\$1,100	Single 單人 ()	HK\$1,250	Double 雙人 ()

- Free room internet access (4 IP access per room), buffet breakfast, use of Executive Club Lounge including afternoon tea and evening cocktail
 免費享用房內無線高速上網服務 (只限4名用戶登記)及行政樓層貴賓廊包括歐陸式自助早餐, 咖啡及茶, 多款雞尾酒及特色小食

All above rates are subject to 10% service charge per room per night 上述價格另加10%服務費

The above offers are valid on **January 3-9, 2017 inclusive**; Availability is valid on or before December 15, 2016 and FINAL confirmation will be subject to room availability and quote.

Special Request 特別要求 : Double Bed 單人房 () Twin Bed 雙人房 () Non-Smoking 非吸煙 ()

* Request of preferences is subject to hotel's availability and confirmation

Guaranteed Arrival By (保証入住)

Name print on Credit Card 信用卡持有人姓名 : _____
 Card Type 信用卡種類 : VISA () MASTER () DINERS ()
 Credit Card Number 信用卡號碼 : _____
 Expiry Date 有效日期 : mm/yy(月/年) _____

Shuttle Bus Service - Bus schedule is subject to change without prior notice. Hotel bears no liability for guests taking this shuttle bus service under all circumstances. Regal Riverside Hotel shall not be held liable for any losses/damages/injuries of guests taking shuttle bus service and your company shall hold Regal Riverside Hotel harmless & shall indemnify/keep indemnifying Regal Riverside Hotel for all losses or expenses so incurred in relation to any claims arising out of the shuttle bus services.
 穿梭巴士服務 - 巴士時間表如有更改, 恕不另行通知。不論任何情況, 酒店不會對客人乘坐穿梭巴士負上任何責任。
 麗豪酒店將不承擔客人因乘坐穿梭巴士而對該客人造成之損失/損害/傷亡, 如麗豪酒店因穿梭巴士服務而招致損失, 貴公司須對麗豪酒店作出賠償。

Guarantee / Cancellation - The above booking(s) is/are guaranteed by your credit card once the reservation is confirmed. Cancellation must be received 30 days prior to arrival. Guaranteed reservations cancelled less than 30 days will be subject to whole period charge per confirmed booking to your provided credit card.
 保証入住 / 取消政策 - 以上預訂會由所提供之信用卡保証入住。擔保預訂須於入住30日前通知酒店取消訂房。如客人未能於上述時間取消訂房, 酒店將從閣下提供之信用卡帳號收取全數房費。

Hotel Official Check-in Time : 1400 hours / Check-out Time : 1200 hours
 酒店入住時間: 下午二時 / 退房時間: 中午十二時